

Associate Pastor of Youth Job Description

EAST GATE ALLIANCE CHURCH & MANDARIN ALLIANCE CHURCH

550 Codd's Rd. Ottawa ON. K1K 2G8

613-744-0682

I. Primary Area of Responsibility

To foster a Christ-Centred, Spirit-empowered, missions-focused culture within the youth ministry program through mentoring, discipling, and equipping students to deepen their faith in Jesus Christ and to serve with the gifts God has given them.

II. Personal Life

- 1) Live a life worth emulating through maintaining an abiding walk with Christ and living an upright moral life as described in 1 Timothy 3 and Titus 1
- 2) Regularly pray and read Scripture
- 3) Display solidarity with the mission and ministry of East Gate Alliance Church and Ottawa Mandarin Alliance Church and its leadership team
- 4) Adhere to the C&MA's code of ethics
- 5) Exemplify Biblical giving practices

III. Youth Ministry

- 1) Oversee Youth Department including Junior High, Senior High, Young Adults, and Quizzing Ministries.
- 2) Regularly pray for students, parents, and youth leaders/volunteers
- 3) Recruit godly ministry leaders/volunteers for the above mentioned ministries from ICAC congregations and create ministry teams to lead these ministries
- 4) Ensure Ministry leaders are equipped, encouraged, prayed for, and feel part of

the ministry team.

- 5)** Ensure youth ministry has a clear vision and strategy
- 6)** Ensure pertinent Biblical teaching, worship, service to others, prayer, evangelism and fellowship are core ingredients of the ministry.
- 7)** Ensure that the church members are encouraged to pray for our youth.
- 8)** Establish and maintain positive mentoring relationships with youth and their families through visitation, phoning, texting, or video communication. Give youth and family counselling when needed.
- 9)** Establish relationships with parents to help, support and encourage them spiritually, and help with the spiritual development and discipleship of their children.
- 10)** Give pastoral care to sick, grieving or emotionally distraught youth and/or families
- 11)** Plan youth ministry budget and ensure its finances are well recorded and within allotted budget.
- 12)** Coordinate youth events/trips
- 13)** Remain informed of current youth trends and developments within broader youth culture (eg. Attending youth pastor/worker conferences, taking courses and/or reading relevant books).
- 14)** Maintain “Plan to Protect” protocols and record keeping.

IV. International Ministry

- 1)** Work with the “International Community of Alliance Churches” (English, Mandarin, Filipino, French, Spanish, and Arabic congregations) to build a combined youth ministry, actively pursuing the involvement of youth from all congregations.
- 2)** Make every effort to ensure that there are youth leaders from the various congregations with youth in attendance.

V. Other Areas of Responsibility

- 1)** Public ministry during worship services:
 - Leading in congregational prayer
 - Scripture reading
 - Announcements
 - Baptism of believing youth
 - Participation in leading communion

- Sermon preparation & delivery
 - post service altar call, praying, and healing ministry
- 2) Participation in staff meetings
 - 3) Accountable to the EGAC Senior Pastor
 - 4) Attendance at Board meetings (upon request by both EGAC and OMAC boards)
 - 5) Evangelism/Learning to Evangelize
 - 6) Using gifts and abilities in other areas of personal ability eg: Leading worship, helping with an ethnic ministry etc.
 - 7) Involved in the life of the Church
 - 8) Supporting and helping other ministries (such as Summer Day Camp) and other staff members.

VI. Additional Areas of Competency

Candidates with the following skillsets may receive priority, and job description adjusted accordingly:

Worship Leading & instrument proficiency.

Second Language especially: Mandarin, Spanish, French, Arabic, Tagalog, or Tigrinya

Spiritual gifting in teaching/preaching, prophecy, healing, deliverance etc.

Missions Experience

Digital Media, Visual Arts, Audio/visual and technical competence.

Administrative Capacity

Spiritual formation, discipleship, compassion, special needs or counseling specialization.

To apply to this position Please submit your resume to bill@eastgatealliance.ca